

THE SALVATION ARMY SAN ANTONIO AREA COMMAND

Job Posting

Date: March 4, 2010

Position/Job Title: Finance Director

Department: Finance Dept.

Location: 521 W. Elmira

Status: X Exempt _____ Full Time ___ Part-Time

Hours 0

Job Summary:

- Finance Director has full responsibility for payment of authorized vouchers and bills of the various programs.
- Plans, organizes directs, and controls the accounting and control functions of the Area Corps' and Area Command.
- Receives and deposits monies in designated bank accounts.
- The position involves supervision over general accounting, internal auditing, cost accounting and budgetary controls.
- Produce financial reports and projections on both routine and as requested basis.
- Reports operational results to the Area Commander.

Qualifications

- Bachelors of Science Degree in Accounting and Finance
- Eight years experience gained through increasingly responsible management positions with responsibility for accounts, budgeting, cost accounting, and finance.
- Working knowledge of spreadsheets
- Cash handling experience